

Qualifications and Required Documentation for Renewal of ACCP Level II Certification

DO NOT BEGIN YOUR APPLICATION UNTIL YOU HAVE REVIEWED AND COMPLETED ALL REQUIRED DOCUMENTATION

Applications for renewal of ACCP Level II certification must be completed online through www.ASNT.org for consideration.

All documentation can be attached and submitted digitally in the online application. It is imperative that you thoroughly review the qualifications for the certification and attach the appropriate verification forms. Scan original documents for upload. Print, manually complete, and scan additional forms for upload.

If any portions are not complete and/or required documentation not submitted, your application will not be considered for approval.

Renewal by Application – renewal by application is allowed every other certification period (10 years)

Requirement 1: Experience Continued active employment in Level II, performing functions as related to the method(s) for which renewal is sought. Such employment must have covered at least 36 months during the valid certification period, but not necessarily 36 consecutive months. At least 12 of the 24 months immediately preceding the expiration of the certification must have been spent in Level II functions.

- [Continued Active Employment Form](#)

Requirement 2: Signature ASNT requires a current copy of your signature on file.

- [Signature Form](#)

Requirement 3: Color Digital Photo (Headshot) This certification requires the submission of a color photo. Photo must be a passport or license-style headshot. Photos may be taken on devices such as a personal digital camera, cell phone or webcam. Preferred format is .jpg (.gif or .png also accepted)

Requirement 4: Current Contact Information

During the application process, provide your current address for certification material delivery. (If you provide a non-U.S. address in the online application, you *may* have the option to have the National Sponsoring Organization (NSO) in that region receive your certification materials and then either hold for pick up or forward to your application address.)

Requirement 5: Agreements

- [ASNT Code of Ethics for ACCP Level II certificate holders](#)
- [ASNT Transfer/Cancellation/Refund Policy](#)
- [Confirmation Statement](#)

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Renewal by Examination – renewal by exam is required every other certification period (10 years)

Requirement 1: Successful completion of practical examination(s).

Requirement 2: Signature ASNT requires a copy of your signature on file. Provide your current signature in dark blue or black ink.

REQUIRED FORM: [Application Signature form](#)

Requirement 3: Color Digital Photo (Headshot) This certification requires the submission of a color photo. Photo must be a passport or license-style headshot. Photos may be taken on devices such as a personal digital camera, cell phone or webcam. Preferred format is .jpg (.gif or .png also accepted)

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Requirement 5: Identification

In order to be admitted to the exam center, 2 valid forms of identification are required, with at least one photo identification

Complete name and correct spelling of name on identification must match the certification application name. If the name on your identification does not match that on your ASNT record, then log into MyASNT and update your name, or contact ASNT.

Valid photo identification includes:

- Current passport
- Current driver's license
- Current state or government issue identification card

Other acceptable identification includes:

- Work identification (photo, name)
- Utility with address of record

Requirement 6: Agreements

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